

**ABERTAY HOUSING ASSOCIATION  
MEETING OF THE COMMITTEE OF MANAGEMENT**

Agenda for the Meeting on  
**Wednesday 29<sup>th</sup> January 2020 @ 5pm**  
**147 Fintry Drive, Dundee**

<b>Agenda No</b>	<b>Title</b>
20/01/1	Apologies
20/01/2	Declarations of Conflicting Interests
20/01/3	Minute of Committee Meeting 27 <sup>th</sup> Nov 19 and Tracker – <b>for approval</b>
20/01/4	Matters Arising
20/01/5	Minute of Audit Sub Committee Meeting 27 <sup>th</sup> Nov 19 – <b>for noting</b>
20/01/6	Management Accounts – <b>for approval</b>
20/01/7	Results of Annual Rent Review and Recommendation – <b>for approval</b>
20/01/8	Staff Salary Review – <b>for approval</b>
20/01/9	Governance, Financial Management and Procurement Implementation Plan – <b>for noting</b>
20/01/10	Internal Management Plan Progress Report – <b>for noting</b>
20/01/11	Fire Safety and Prevention Report – Estates – <b>for noting</b>
20/01/12	Fire Safety and Prevention Report – Head Office – <b>for noting</b>
20/01/13	Finavon Street Development Report – <b>for noting</b>
20/01/14	Charleston Development Report – <b>for noting</b>
20/01/15	Operational Performance Report – <b>for noting</b>
20/01/16	Procurement Quarterly Report – <b>for noting</b>
20/01/17	Open Space Maintenance – <b>for noting</b>
20/01/18	SHR Communication and Correspondence – <b>for noting</b>
20/01/19	Bad Debt Write-Offs – <b>for approval</b>
20/01/20	Acquisitions and Disposals – <b>for approval</b>
20/01/21	SHARE Update – <b>for noting (no new applications)</b>
20/01/22	Committee Training Updates (including Training Log) – <b>for noting</b>
20/01/23	AOB

## REGULATORY STANDARDS

1 – The governing body leads and directs the RSL to achieve good outcomes for its tenants and other service users
2 – The RSL is open and accountable for what it does. It understands and takes account of the needs and priorities of tenants, service users and stakeholders. Its primary focus is the sustainable achievement of these priorities.
3 – The RSL manages its resources to ensure its financial well-being while maintaining rents at a level that tenants can afford to pay.
4 – The governing body bases its decisions on good quality information and advice and identifies and mitigates risk to the organisation's purpose.
5 – The RSL conducts its affairs with honesty and integrity.
6 – The governing body and senior officers have the skills and knowledge they need to be effective.
7- The RSL ensures that any organisational changes or disposals it makes safeguard the interests of, and benefit, current and future tenants