

Estate **Kingsway West**

Date **13 June 2018**

Date of next walkabout **06.03.2019**

Number of Attendees **3**



Street Name	Issue Identified	Action Agreed	Target Completion Date	Status	Notes	Actual Completion Date
Denhead Crescent	mattress, headboard and washing machine back communal area and bin recess	MM to letter all & diary to follow up	30/06/2018	COMPLETE	Letter sent	14/06/2018
Denhead Crescent	overflow running at first floor	lynne to follow up	30/06/2018	COMPLETE	This was an owners property that has since been repaired	15/06/2018
Myrekirk Terrace	G/R owner requires to cut back shrubs & remove trampoline (2nd letter)	MM to letter	30/06/2018	COMPLETE		14/08/2018
Myrekirk Terrace	ID Verde not maintaining communal area at rear of block	Lynne to advise Dean to follow up	30/06/2018	COMPLETE	Passed to Dean to email	15/06/2018
Myrekirk Terrace	Myrekirk/Denhead Crescent - Moss on footpath. Hedges & Shrubs overgrown	MM to letter Denhead. Dean to Address with ID Verde.	30/06/2018	COMPLETE	Passed to Dean to contact id Verde	15/06/2018
Myrekirk Terrace	Condition of shrubs and litter at rear of Myrekirk Tce Lock-Ups - DCC land	email to DCC	30/06/2018	COMPLETE	emailed DCC	14/08/2018
Dunholm Place	Letter all re maintain driveways - weeds overgrown	MM to letter all tenants	30/06/2018	COMPLETE		14/08/2018
South Road	South Road/Dunholm - General letters re garden and driveways - poor conditions	MM to letter all tenants	30/06/2018	COMPLETE		14/08/2018
Dunholm Gardens	Dunholm Gardens/Main Road - strip of fence damaged - refit as required.	Lynne to action	30/06/2018	COMPLETE	LA Advised - renewed as part of the painterworks contract so no line was issued	30/06/2018
South Road	ID Verde - leaves, weeds etc Area has not been touched over 1 year. (back areas at Dunholm & South Road)	Lynne to see Dean	30/06/2018	COMPLETE	Passed to DL to email id verde	15/06/2018
Dunholm Road	Side path full of household items. Tenant advised to move within 14 days.	MM diary to follow up	30/06/2018	COMPLETE	No longer an issue	30/06/2018
Dunholm Mews	Household rubbish at side of house, damaged doors etc	MM to letter tenant & follow up	30/06/2018	COMPLETE	No longer an issue	15/06/2018