

**ABERTAY HOUSING ASSOCIATION  
MEETING OF THE COMMITTEE OF MANAGEMENT**

Agenda for the Meeting on  
**Wednesday 28<sup>th</sup> August 2019@ 5pm**  
**147 Fintry Drive, Dundee**

| <b>Agenda No</b> | <b>Title</b>   |
|------------------|--|
| 19/08/1          | Apologies  |
| 19/08/2          | Declarations of Conflicting Interests  |
| 19/08/3          | Committee Appraisals Report – Foster Evans – <b>for noting</b>   |
| 19/08/4          | Minute of Committee Meeting 26 <sup>th</sup> Jun 19 and Tracker – <b>for approval</b>                      |
| 19/08/5          | Matters Arising  |
| 19/08/6          | Sub-Committee Minutes – Audit Committee held on 29 May and reconvened 2 Jul 19<br>- See Audit Cttee Papers |
| 19/08/7          | Audited Accounts – <b>for approval</b> – See Audit Cttee Papers  |
| 19/08/8          | Audited Financial Statement Return to SHR – <b>for approval</b>  |
| 19/08/9          | Assurance Statement – <b>for approval</b>  |
| 19/08/10         | Management Accounts – <b>for approval</b>  |
| 19/08/11         | Assurance Framework – <b>for approval</b> - See Audit Cttee Papers   |
| 19/08/12         | Operational Performance Report – <b>for approval</b>   |
| 19/08/13         | Internal Management Plan Update – <b>for approval</b>  |
| 19/08/14         | Audit Committee Annual Report to Management Committee <b>for approval</b>                                  |
| 19/08/15         | AGM Arrangements – <b>for approval</b>   |
| 19/08/16         | Reporting of Pensions Review – <b>for approval</b>   |
| 19/08/17         | Development Report – <b>for approval</b>   |
| 19/08/18         | Tenants Allowance Report – <b>for approval</b>   |
| 19/08/19         | Entitlements, Payments and Benefits Policy – <b>for approval</b>   |
| 19/08/20         | Satisfaction Surveys – <b>for approval</b>   |
| 19/08/21         | Bad Debt Write Off – <b>for approval</b>   |
| 19/08/22         | Acquisitions & Disposals – <b>for approval</b>   |
| 19/08/23         | Share Update – <b>for approval</b>   |
| 19/08/24         | Committee Training Updates – <b>for noting</b>   |
| 19/08/25         | Finavon Street Report (Confidential) – to follow – <b>for approval</b>                                     |
| 19/08/26         | AOB  |

## REGULATORY STANDARDS

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| 1 – The governing body leads and directs the RSL to achieve good outcomes for its tenants and other service users  |
| 2 – The RSL is open and accountable for what it does. It understands and takes account of the needs and priorities of tenants, service users and stakeholders. Its primary focus is the sustainable achievement of these priorities. |
| 3 – The RSL manages its resources to ensure its financial well-being while maintaining rents at a level that tenants can afford to pay.  |
| 4 – The governing body bases its decisions on good quality information and advice and identifies and mitigates risk to the organisation's purpose.   |
| 5 – The RSL conducts its affairs with honesty and integrity.   |
| 6 – The governing body and senior officers have the skills and knowledge they need to be effective.  |
| 7- The RSL ensures that any organisational changes or disposals it makes safeguard the interests of, and benefit, current and future tenants   |