

Estate Date Date of next walkabout Number of Attendees 

Street Name	Issue Identified	Action Agreed	Target Completion Date	Status	Notes	Actual Completion Date
McGonagall Square	lots of furniture, children's toys and bins at rear of property under the car port	Housing officer to liaise with tenant	10/03/2018	COMPLETE	Letter sent	08/02/2018
McGonagall Square	Detached fence spar needs fixed back to low level fence	Dean will raise works order for QAPM joiner to fix back	28/02/2018	COMPLETE		12/02/2018
Tayfield Place	Black rubber gasket seal is loose at living room window at rear of property	Dean will raise works order for QAPM joiner to fix back	28/02/2018	COMPLETE		02/03/2018
	1.8M high fence spar missing from fence at front of property	Dean will raise works order for QAPM joiner to fix back	28/02/2018	COMPLETE		02/03/2018
	Back garden is a mess with children's toys and other items lying all over the garden	Housing officer to liaise with tenant	10/03/2018	COMPLETE	Letter sent	08/02/2018
	Moss on footpaths and litter in shrub beds	Dean will instruct ID Verde to tidy up Patons Lane Estate in ggeneral	28/02/2018	COMPLETE		02/03/2018