

Estate Date Date of next walkabout Number of Attendees 

Street Name	Issue Identified	Action Agreed	Target Completion Date	Status	Notes	Actual Completion Date
Finella Place	open plan grassed area overgrown,	DL to contact contractor	29/05/2019	COMPLETE	Dean sent instruction to Resolution to carry out works.	29/05/2019
Finella Place	tv in garden	HO to letter, letter sent 23/05/19, follow up 4 weeks	26/06/2019	PENDING		
Finella Place	4 x overgrown trees	CSA add to winter maint programme	26/06/2019	PENDING		
Finella Place	Garden Overgrown	HO to letter, letter sent 23/05/19, follow up 4 weeks	26/06/2019	PENDING		
Finella Place	garden overgrown & weeds at driveway	ho to letter, letter sent 23/05/19, follow up 4 weeks	26/06/2019	PENDING		
Finella Place	hedge overgrown	letetr sent 23/05/, follow up 4 weeeeks	26/06/2019	PENDING		
Finella Place	household items in garden	checked system o/o.	26/06/2019	COMPLETE		
Finella Place	household iterns in garden, already open esm complaint ga dealing with	GA to follow up	26/06/2019	PENDING		
Finella Terrace	garden overgrown	ho to letter, letter sent 23/05/2019, doairy to follow up in 4 weeks	26/06/2019	PENDING		
Finella Gardens	Garden Overgrown	MM spoke to tenant, to be cut today, diairy to check in 1 week	26/06/2019	PENDING		