

**ABERTAY HOUSING ASSOCIATION  
MEETING OF THE COMMITTEE OF MANAGEMENT**

Agenda for the Meeting on  
**8 September 2021 at 5.00pm**  
**147 Fintry Drive, Dundee**

| <b>Agenda No</b>   | <b>Title</b>   |
|--|--|
| 21/09/01   | Apologies  |
| 21/09/02   | Declarations of Conflicting Interests  |
| <b>Audit, Finance &amp; Risk Management Committee Reports (AF&amp;RMC)</b> |  |
| 21/09/03   | AF&RMC Meeting 11 August 2021 – <b>papers sent out under separate cover on 6 August 2021</b>             |
| <b>Management Committee Meeting Reports</b>                                |  |
| 21/09/04   | Minute of Committee Meeting 7 July 2021 and Tracker – <b>for approval</b>                                |
| 21/09/05   | Matters Arising  |
| 21/09/06   | Chairs Actions / Decisions between meetings  |
| 21/09/07   | AGM and SGM Arrangements and Committee Election – <b>for approval</b>                                    |
| 21/09/08   | Internal Management Plan: Quarter 1 – <b>for noting</b>  |
| 21/09/09   | Operational Performance Report KPIs Quarter 1 – <b>for noting</b>  |
| 21/09/10   | <b>Confidential</b> Terms and Conditions Review: Staff Salary Savings Report 2021/22 – <b>for noting</b> |
| 21/09/11   | <b>Confidential</b> Reactive and Voids Maintenance Contract – <b>for approval</b>                        |
| 21/09/12   | Risk Management Tables – <b>for approval</b>   |
| 21/09/13   | Voids Reasons for Termination of Tenancies – <b>for noting</b>   |
| 21/09/14   | Void Rent Loss Report Quarter 1 – <b>for noting</b>  |
| 21/09/15   | Rent Arrears Report Quarter 1 – <b>for noting</b>  |
| 21/09/16   | Former Tenant Arrears Write-Offs – <b>for approval</b>   |
| 21/09/17   | Health and Safety Quarterly Report: Quarter 1 – <b>for noting</b>  |
| 21/09/18   | Procurement Quarterly Report – <b>for noting</b>   |
| 21/09/19   | Value for Money Report – <b>for noting</b>   |
| 21/09/20   | Acquisitions and Disposals – <b>for noting</b>   |
| 21/09/21   | Tenant Allowances Report – <b>for noting</b>   |
| 21/09/22   | Development Report: Charleston – <b>for noting</b>   |
| 21/09/23   | Committee Training Updates – <b>for noting</b>   |
| 21/09/24   | AOB  |

## REGULATORY STANDARDS

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| 1 – The governing body leads and directs the RSL to achieve good outcomes for its tenants and other service users  |
| 2 – The RSL is open and accountable for what it does. It understands and takes account of the needs and priorities of tenants, service users and stakeholders. Its primary focus is the sustainable achievement of these priorities. |
| 3 – The RSL manages its resources to ensure its financial well-being while maintaining rents at a level that tenants can afford to pay.  |
| 4 – The governing body bases its decisions on good quality information and advice and identifies and mitigates risk to the organisation's purpose.   |
| 5 – The RSL conducts its affairs with honesty and integrity.   |
| 6 – The governing body and senior officers have the skills and knowledge they need to be effective.  |
| 7- The RSL ensures that any organisational changes or disposals it makes safeguard the interests of, and benefit, current and future tenants   |