

**ABERTAY HOUSING ASSOCIATION**  
**MEETING OF THE BOARD**  
**Agenda for the Meeting on**  
**24 November 2021 at 5.00pm**  
**147 Fintry Drive, Dundee**

| <b>Agenda No</b>   | <b>Title</b>  |
|--|---|
| 21/11/01   | Apologies   |
| 21/11/02   | Declarations of Conflicting Interests   |
| <b>Audit, Finance &amp; Risk Management Committee Reports (AF&amp;RMC)</b> |   |
| 21/11/03   | AF&RMC Meeting 10 November 2021 – <b>papers sent out under separate cover on 12 November 2021</b> |
| <b>Management Committee Meeting Reports</b>                                |   |
| 21/11/04   | Minute of Board Meeting 27 October 2021 and Tracker – <b>for approval</b>                         |
| 21/11/05   | Matters Arising   |
| 21/11/06   | Chairs Actions / Decisions between meetings   |
| 21/11/07   | Draft Budget for 2022/23 and 30 Year Financial Plan – <b>for approval</b>                         |
| 20/11/08   | Planned Maintenance Programme – 2022/23 – <b>for approval</b> (to follow)                         |
| 21/11/09   | Annual Rent Review 1 April 2022 – <b>for approval</b>   |
| 21/11/10   | Annual Staff Salary Review 1 April 2022 – <b>for approval</b>                                     |
| 21/11/11   | Internal Management Plan: Quarter 2 – <b>for noting</b>   |
| 21/11/12   | Operational Performance Report KPIs: Quarter 2– <b>for noting</b>                                 |
| 21/11/13   | SHR Communication and Correspondence – <b>for noting</b>  |
| 21/11/14   | Risk Management Tables: Quarter 2– <b>for approval</b>  |
| 21/11/15   | Health and Safety Quarterly Report: Quarter 2 – <b>for noting</b>                                 |
| 21/11/16   | Fire Safety and Prevention: Fire Risk Assessments – <b>for noting</b>                             |
| 21/11/17   | Rent Arrears Report: Quarter 2 – <b>for noting</b>  |
| 21/11/18   | Former Tenant Arrears Write-Offs: Quarter 2 – <b>for approval</b>                                 |
| 21/11/19   | Voids Reasons for Termination of Tenancies – <b>for noting</b>                                    |
| 21/11/20   | Void Rent Loss Report: Quarter 2 – <b>for noting</b>  |
| 21/11/21   | Tenant Allowances Report: Quarter 2– <b>for noting</b>  |
| 21/11/22   | SHR Landlord Report – <b>for noting</b>   |
| 21/11/23   | Procurement Quarterly Report: Quarter 2 – <b>for noting</b>                                       |
| 21/11/24   | Development Report: Charleston – <b>for noting</b>  |
| 21/11/25   | Development Report: Mossgiel – <b>for noting</b>  |

|          |   |
|----------|---|
| 21/11/26 | Committee Training Updates – <b>for noting</b>  |
| 21/11/27 | Human Resources Policy Review: Unacceptable Behaviour – <b>for approval</b> (to follow) |
| 21/11/28 | Human Resources Policy Review: Dignity at Work – <b>for approval</b> (to follow)        |
| 21/11/29 | AOB   |

## REGULATORY STANDARDS

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| 1 – The governing body leads and directs the RSL to achieve good outcomes for its tenants and other service users  |
| 2 – The RSL is open and accountable for what it does. It understands and takes account of the needs and priorities of tenants, service users and stakeholders. Its primary focus is the sustainable achievement of these priorities. |
| 3 – The RSL manages its resources to ensure its financial well-being while maintaining rents at a level that tenants can afford to pay.  |
| 4 – The governing body bases its decisions on good quality information and advice and identifies and mitigates risk to the organisation's purpose.   |
| 5 – The RSL conducts its affairs with honesty and integrity.   |
| 6 – The governing body and senior officers have the skills and knowledge they need to be effective.  |
| 7- The RSL ensures that any organisational changes or disposals it makes safeguard the interests of, and benefit, current and future tenants   |