

	Target Date	Lead Officer	Objective Measures of Success	Progress Update	Status	Action Complete
Board & Governance						
1	Objective: Maintain a diverse, strong and knowledgeable Board.					
1	Action: Annual Review of Board Skills.					
	31/03/24	Chair CE	Deliver The Governance Training Plan to address: Training requirements identified in individual Member's Annual Appraisals. Reviewing Board Members' Contributions to Abertay's Governance - Report by Linda Ewart October 2022.	August 2023 Q1	<div></div>	
2	Action: Board Member Annual Performance Review (Annual Appraisal).					
	31/08/23	Chair CE	Ensure Board Members have an Annual Appraisal in order to ensure compliance with the Association's Rules: Rule 37.6.	August 2023 Q1	<div></div>	
3	Action: Board Member Recruitment.					
	Ongoing	Chair CE	Maintain Board Membership at 10 Members.	August 2023 Q1	<div></div>	
4	Action: Board Member Training and Conference Programme.					
	Ongoing	Chair CE	Identify training and conference events, such as SFHA and SHARE, and consult Members on attendance.	August 2023 Q1	<div></div>	
2	Objective: Ensure effective governance arrangements remain in place.					
5	Action: Ensure the principles of good governance remain fully embedded.					
	31/10/23 & Ongoing	Chair CE	Annual Assurance Statement Evidence and Action Plan Framework. 2023 Annual Assurance Statement to be submitted to the SHR by 31 October 2023.	August 2023 Q1	<div></div>	
Risk Management						
3	Objective: Ensure suitable and sufficient Risk Management principles remain in place.					
6	Action: Ensure efficient and effective risk management which identifies, monitors, manages and has control mechanisms and mitigation strategies in place to manage risks, in order to enable the Association to deliver its strategic and operational objectives.					
	Ongoing	CE CSD	Risk Management Framework consists of: Risk Management Policy Risk Management Tables Risk Assurance Register Risk Management Policy approved by Management Committee on 26 May 2021. In accordance with the Board's decision at the Board Meeting on 25 May 2022 the full Risk Management Tables will be presented in August each year and the top 10 Serious and Significant Risks at all other Quarterly Board Meetings.	August 2023 Q1	<div></div>	
Financial Management						
4	Objective: Ensure efficient and effective Internal Controls are in place.					
7	Action: Maintain an efficient and effective system of internal controls, supported by an active programme of Internal Audit.					
	Ongoing	CE CSD	Internal Audit programme carried out as planned and all agreed Management Actions achieved within timescales. Risk Assurance Register. 2023/24 Internal Audit Programme. Internal Audits 2023/24 1. Income Management (April '23) 2. Assurance Statement (August '23) 3. Risk Management (September '23) 4. Tenant Safety (October '23) 5. Reactive Maintenance (November '22) 6. Follow Up (January '24)	August 2023 Quarter 1	<div></div>	
5	Objective: Ensure we effectively plan and budget the Association's strategic and operational objectives.					
8	Action: Robust business planning, budgeting and budgetary control processes are in place.					
	Ongoing	CSD	Business Plan: Internal Management Plan. 30 Year Financial Plan and 2023/24 Annual Budget. Management Accounts (Quarterly).	August 2023 Q1	<div></div>	
6	Objective: Ensure our Financial Accounting meets statutory requirements.					

	Target Date	Lead Officer	Objective Measures of Success	Progress Update	Status	Action Complete
9	Action: Ensure our Financial Statements are of a high standard.					
	31/08/23	CSD	<p>The Financial Statements for the year ended 31 March 2023 and the Management Letter are not qualified and clean respectively.</p> <p><u>Previous Years</u> The Financial Statements for the years ended 31 March 2022, 31 March 2021, 31 March 2020 and 31 March 2019 and the Management Letters are not qualified and clean respectively.</p>	<u>August 2023 Q1</u>	😊	
	Internal Audit					
7	Objective: Internal Audit Plan.					
10	Action: Provide Internal Audit with the information and support they need to enable them to carry out robust internal audits.					
	31/03/24	CE CSD	<p>2023/24 Internal Audit Programme.</p> <p><u>Internal Audits 2023/24</u> 1. Income Management (April '23) 2. Assurance Statement (August '23) 3. Risk Management (September '23) 4. Tenant Safety (October '23) 5. Reactive Maintenance (November '23) 6. Follow Up (January '24)</p>	<u>August 2023 Q1</u>	😊	
	Scottish Housing Regulator (SHR)					
8	Objective: Compliance with SHR's Regulatory Framework - Annual Assurance Statement.					
11	Action: Ensure we continue to meet all requirements of the SHR's Regulatory Framework.					
	31/10/23	CE CSD	<p>Annual Assurance Statement 2023 to be submitted to the SHR by 31 October 2023.</p> <p>The Board are able to confirm compliance with SHR's Regulatory Framework by way of the Annual Assurance Statement.</p> <p>Annual Assurance Statement Evidence and Action Plan Framework.</p> <p><u>Submission of Previous Years</u> 2022 AAS deadline 31 October 2022 - submitted 27 October 2022.</p> <p>2021 AAS deadline 31 October 2021 - submitted 28 October 2021.</p> <p>2020 AAS Covid-19 extended deadline 30 November 2020 - submitted 26 November 2020.</p> <p>2019 AAS deadline 31 October 2019 - submitted 30 October 2019.</p>	<u>August 2023 Q1</u>	😊	
9	Objective: Annual Return on the Charter (ARC).					
12	Action: Ensure we continue to meet all requirements of the SHR's guidance on the Social Housing Charter and submit the ARC in accordance with the timescale.					
	31/05/23	CSD	Annual Return on the Charter to be submitted to the SHR by 31 May 2023.	<u>August 2023 Q1</u>	😊	
10	Objective: Five Year Financial Projections.					
13	Action: Ensure we submit the Five Year Financial Projections to the SHR in accordance with the timescale.					
	31/05/23	CSD	Five Year Financial Projections to be submitted to the SHR by 31 May 2023.	<u>August 2023 Q1</u>	😊	
11	Objective: Loan Portfolio Return.					
14	Action: Ensure we submit the Loan Portfolio Return to the SHR in accordance with the timescale.					
	30/06/23	CSD	Loan Portfolio Return to be submitted to the SHR by 30 June 2023.	<u>August 2023 Q1</u>	😊	
12	Objective: Audited Financial Statements.					
15	Action: Ensure we submit the Audited Financial Statements to the SHR in accordance with the timescale.					
	30/09/23	CSD	Audited Financial Statements to be submitted to the SHR by 30 September 2023.	<u>August 2023 Q1</u>	😊	
	Other Regulatory Annual Returns					
13	Objective: Financial Conduct Authority (FCA).					
16	Action: Ensure we submit the FCA Annual Return in accordance with the timescale.					
	30/09/23	CSD	Annual Return to be submitted to the FCA by 30 September 2023.	<u>August 2023 Q1</u>	😊	
14	Objective: Office of the Scottish Charity Regulator (OSCR).					
17	Action: Ensure we submit the OSCR Annual Return in accordance with the timescale.					
	31/12/23	CSD	Annual Return to be submitted to the OSCR by 31 December 2023.	<u>August 2023 Q1</u>	😊	

	Target Date	Lead Officer	Objective Measures of Success	Progress Update	Status	Action Complete
	Lenders: Covenant Compliance Reports.					
15	Objective: RBS Covenant Compliance.					
18	Action: Ensure we submit the Covenant Compliance Report to RBS in accordance with the timescale.					
	Ongoing	CSD	The RBS Covenant Compliance Report has to be submitted to RBS within two months of the end of the pertinent Quarter.	August 2023 Q1	😊	
16	Objective: CAF Bank Covenant Compliance.					
19	Action: Ensure we submit the Covenant Compliance Report to CAF Bank in accordance with the timescale.					
	Ongoing	CSD	The CAF Bank Covenant Compliance Report has to be submitted to CAF Bank within forty five days of the end of the pertinent Quarter.	August 2023 Q1	😊	
	General Data Protection Requirements (GDPR) & Freedom of Information Legislation.					
17	Objective: Continued compliance with GDPR & Freedom of Information Legislation.					
20	Action: Maintain the structures and procedures to ensure compliance with GDPR.					
	Ongoing	CSD	Ensure continued compliance with the GDPR.	August 2023 Q1	😊	
21	Action: Ensure compliance with Freedom of Information Legislation.					
	Ongoing	CSD	Ensure continued compliance with Freedom of Information Legislation.	August 2023 Q1	😊	
	Policy Reviews.					
18	Objective: Policies to be reviewed and approved by Board or relevant Sub-Committee in a timely manner.					
22	Action: Ensure the review of Policies is implemented in accordance with the Policy Review Timetable.					
	Ongoing	MT	Report on the number of Policies reviewed in each quarter.	August 2023 Q1	😊	
	Human Resources					
19	Objective: Maintain a motivated and skilled staff team.					
23	Action: Employee Wellbeing Group to meet Quarterly.					
	Ongoing	CE CSD CSO	Employee Wellbeing Group leads initiatives aimed at improving Abertay as a place to work. Staff participate and benefit from initiatives taken forward.	August 2023 Q1	😊	
20	Objective: Review Contracts of Employment.					
24	Action: Carry out a review of the Association's Contracts of Employment to ensure that they reflect up-to-date employment law.					
	31/03/24	CE CSD CSO	The Association's solicitors will be involved in the Review. Carried over from 2022/23.	August 2023 Q1	😊	
21	Objective: Review the Staff Handbook.					
25	Action: Carry out a review of the Association's Staff Handbook.					
	31/03/24	CE CSD CSO	The Association's solicitors will be involved in the Review. Carried over from 2022/23.	August 2023 Q1	😊	
22	Objective: Review the Recruitment Process.					
26	Action: Carry out a review of the Recruitment Process.					
	31/03/24	CE CSD CSO	The Association's solicitors will be involved in the Review. Carried over from 2022/23.	August 2023 Q1	😊	
	Information Technology					
23	Objective: Ensure our IT is effective in supporting the Association's strategic and operational objectives.					
27	Action: Our ICT systems continue to function well with minimal disruption / downtime.					
	Ongoing	CSD F&ITO	Minimal interruption to services through ICT breakdowns or inefficiencies. In October 2020 the Internal Audit on IT received Full Assurance.	August 2023 Q1	😊	
24	Objective: Cyber Essentials Certificate of Assurance Accreditation Status.					
28	Action: To retain Cyber Essentials Certificate of Assurance Accreditation Status.					
	31/03/24	CSD F&ITO	Ensure the Association retains its Cyber Essentials Certificate of Assurance Accreditation Status. Cyber Essentials Accreditation was retained in January 2021, January 2022 and February 2023.	August 2023 Q1	😊	
25	Objective: Board Members' Folder on the Association's IT Network.					
29	Action: Create a Folder on the Association's IT Network to assist Board Members in their governing body role.					

	Target Date	Lead Officer	Objective Measures of Success	Progress Update	Status	Action Complete
	31/03/24	CSD F&ITO	Introduce a Board Members' Folder on the Association's IT Network to support Board Members in their governing body member roles. Carried over from 2022/23.	<u>August 2023 Q1</u>	😊	
26	Objective: IT Network Security - Server.					
30	Action: Replace and Upgrade the IT Server to ensure maximum protection to the IT Network.					
	31/07/23	CSD F&ITO	Replacing and Upgrading the Server will ensure maximum protection to the IT Network.	<u>August 2023 Q1</u>	😊	
27	Objective: SDM Review.					
31	Action: Carry out a comprehensive cross-departmental review of SDM, the Association's Housing Database.					
	31/03/24	MT	A comprehensive review will ensure that SDM is being used to its full potential and the Association is receiving value for money.	<u>August 2023 Q1</u>	😊	
Health & Safety						
28	Objective: Ensure effective Health and Safety management processes are in place.					
32	Action: Health and Safety Steering Group Meetings to monitor the Health and Safety related matters.					
	Ongoing	H&SSG	Health and Safety Steering Group (H&SSG) to meet quarterly.	<u>August 2023 Q1</u>	😊	
33	Action: Health and Safety Report to be presented to Board quarterly.					
	Ongoing	CE MM	Report to incorporate: Asbestos Electrical Gas Legionella Lifts	<u>August 2023 Q1</u>	😊	
34	Action: Fire Safety and Prevention Report to presented to Board six-monthly					
	Ongoing	CE MM	The report will encompass all fire safety and prevention work, specifically focusing on Dryburgh Gardens (the Association's four high rise buildings).	<u>August 2023 Q1</u>	😊	
35	Action: Fire Risk Assessments.					
	31/01/24	CE MM	Fire Risk Assessments will be carried out on all pertinent schemes throughout July/August 2023. All recommendations to be completed by 31 January 2024.	<u>August 2023 Q1</u>	😊	
36	Action: Fire Safety and Prevention Inspections - Quarterly.					
	Ongoing	CE MM	The schemes are: Dryburgh Gardens (4 high rise buildings) Arthurstone Terrace Cheviot Crescent Dunholm Mews Grampian Gardens Pitairlie Road Finavon Street	<u>August 2023 Q1</u>	😊	
Procurement						
29	Objective: Ensure our procurement is in line with the Legislation, Regulations and best practice.					
37	Action: Ensure procurement principles and practices are fully and consistently applied.					
	Ongoing	CE CSD	Maintain the principles and practices which resulted in Internal Audit reporting Full Assurance on Procurement. In November 2022 the Internal Audit on Procurement received Full Assurance. In June 2020 the Internal Audit on Procurement received Full Assurance.	<u>August 2023 Q1</u>	😊	
30	Objective: Procure the Gas Servicing Contract.					
38	Action: Carry out a Regulated Procurement Exercise and award the Gas Servicing Contract.					
	30/0923	MM PO	Carry out a Regulated Procurement Exercise and award the Gas Servicing Contract. Carried over from 2022/23.	<u>August 2023 Q1</u>	😊	
31	Objective: Procure the Rewiring Contract.					
39	Action: Carry out a Regulated Procurement Exercise and award the Rewiring Contract.					
	30/09/23	AM PO	Carry out a Regulated Procurement Exercise and award the Rewiring Contract.	<u>August 2023 Q1</u>	😊	

	Target Date	Lead Officer	Objective Measures of Success	Progress Update	Status	Action Complete
32	Objective: Procure the External Works Contract.					
40	Action: Carry out a Regulated Procurement Exercise and award the External Works Contract.					
	31/05/23	AM PO	Carry out a Regulated Procurement Exercise and award the External Works Contract.	<u>August 2023 Q1</u>	😊	
33	Objective: Procure the Lift Maintenance Contract.					
41	Action: Carry out a Procurement Exercise to appoint Lift Maintenance Contractor.					
	31/03/24	MM PO	Carry out Procurement Exercise and appoint Lift Maintenance Contractor. Carried over from 2022/23.	<u>August 2023 Q1</u>	😊	
Corporate Image and Public Relations						
34	Objective: Improve the Association's corporate image and public profile.					
42	Action: Build links with local schools.					
	Ongoing	TI&EG	Joint activities set up with at least one school.	<u>August 2023 Q1</u>	😊	
43	Action: Promote the Association's Objectives and activities throughout the business community.					
	Ongoing	TI&EG	Actively promote the Association's Objectives and activities throughout the business community.	<u>August 2023 Q1</u>	😊	
Tenant Involvement and Empowerment Strategy						
35	Objective: Tenant Involvement and Empowerment Strategy Group Meetings					
44	Action: Continue with the Tenant Involvement and Empowerment Strategy Group Meetings.					
	31/03/24	TI&EG	The Tenant Involvement and Empowerment Strategy Group has made excellent progress and the monthly meetings will continue throughout 2023/24.	<u>August 2023 Q1</u>	😊	
36	Objective: Communication: to communicate effectively with our residents on matters of mutual interest.					
45	Action: Publish the Annual Report, incorporating tenant's report.					
	31/10/23	TI&EG	Annual report provides all info on the ARC which the SHR requires. The 2022/23 Annual Report will be published by 31 October 2023.	<u>August 2023 Q1</u>	😊	
46	Action: Issue Tenant Newsletter (twice annually).					
	31/08/23& 31/12/23	TI&EG	Spring/Summer Newsletter will be published in June-August 2023. Autumn/Winter Newsletter will be published in December 2023.	<u>August 2023 Q1</u>	😊	
37	Objective: To involve residents in our decision making on matters which affect them.					
47	Action: Maintain a Register of Interested Residents with a view to consulting them on service delivery matters.					
	Ongoing	TI&EG	Promote and add to Register. The Internal Audit on Tenant Participation and Engagement, which received Reasonable Assurance, identified six recommendations which we will address. The Register of Interested Residents is one of the areas identified.	<u>August 2023 Q1</u>	😊	
38	Objective: Tenants' Portal - 'My Home'.					
48	Action: Proactively promote the use of 'My Home'.					
	31/03/24	MT	Following the successful introduction of the Tenants' Portal, 'My Home', on 1 October 2021, ensure the Portal is proactively promoted in order to maximise its capabilities and use by the tenants and the repairs tool is implemented.	<u>August 2023 Q1</u>	😊	
Equality and Diversity Strategy						
39	Objective: Equality and Diversity Strategy Group Meetings.					
49	Action: Continue with the Equality and Diversity Strategy Group Meetings.					
	31/03/24	TI&EG	The Equality and Diversity Strategy Group (E&DSG) will meet monthly throughout 2023/24. The primary objective of the E&DSG is to address the Equality and Diversity Internal Audit Recommendations.	<u>August 2023 Q1</u>	😊	
Income Management						
40	Objective: Efficient and effective arrears monitoring to maximise rental income and reduce former tenant arrears.					
50	Action: Ensure robust procedures are adhered to.					

	Target Date	Lead Officer	Objective Measures of Success	Progress Update	Status	Action Complete
	Ongoing	CE CSD HM ITL	Refer to the Operational Performance Report: Key Performance Indicators. Income Report to be presented to AF&RMC quarterly. Rent Arrears Report to be presented to Board quarterly.	<u>August 2023 Q1</u>	😊	
	Void Property Management (Relets).					
41	Objective: Operate an efficient and effective void property management service.					
51	Action: Ensure void properties are re-let within established performance targets.					
	Ongoing	HM MM	Void turnaround times within target. The Internal Audit on Void Management carried out in August 2019 gave Full Assurance.	<u>August 2023 Q1</u>	😊	
	Void Property Standard.					
42	Objective: To ensure we maintain a suitable and sufficient and cost effective Void Property Standard.					
52	Action: Carry out a comprehensive review of the Void Property Standard.					
	31/03/24	CE MM HM	The comprehensive review will consider all aspects associated with the Void Property Standard. The Internal Audit on Void Management carried out in August 2019 gave Full Assurance.	<u>August 2023 Q1</u>	😊	
	Tenancy Agreements					
43	Objective: Ensure Tenancy Agreements are compliant with legislation and case law.					
53	Action: Carry out a review of our Tenancy Agreements.					
	31/03/24	CE HM	The Association's solicitors will be involved in the Review.	<u>August 2023 Q1</u>	😊	
	Retirement Housing					
44	Objective: Ensure Retirement Housing continues to provide safe and popular accommodation, with high levels of tenant satisfaction.					
54	Action: Continue to deliver a high quality retirement housing service, within budget.					
	Ongoing	HM SHO	Tenant feedback survey in 2023 indicates high levels of satisfaction. Staffing and other costs are maintained within budget.	<u>August 2023 Q1</u>	😊	
	Estate Management					
45	Objective: Estate Management - ensure our estates and neighbourhoods are well maintained.					
55	Action: Continue Estate Walkabout programme, seeking ways to increase resident participation.					
	Ongoing	HM MM	Regular inspections continue to take place and any identified issues are actioned accordingly.	<u>August 2023 Q1</u>	😊	
	Supported Housing Inspections					
46	Objective: Ensure our closes are well cleaned.					
56	Action: Carry out a comprehensive review of Close Cleaning and the Close Cleaning Contract.					
	Ongoing	HM MM SHO	Regular inspections continue to take place and any identified issues are actioned accordingly.	<u>August 2023 Q1</u>	😊	
	Supported Housing Inspections					
47	Objective: Meetings with the Care Providers - Quarterly.					
57	Action: Quarterly Meetings with the Care Providers to ensure that any issues are identified and addressed accordingly.					
	Ongoing	HM SHO	The schemes are: Arthurstone Terrace Cheviot Crescent Dunholm Mews Grampian Gardens Pitairlie Road Finavon Street	<u>August 2023 Q1</u>	😊	
	Tenant Support					
48	Objective: Ensure the adverse impact of Welfare Reform on the tenants is minimised.					
58	Action: Ensure we support tenants with their rental payments as effectively as possible.					
	Ongoing	Income Dept	Continue to engage with tenants with a view to assisting them.	<u>August 2023 Q1</u>	😊	
	Wider Community Activities					
49	Objective: Fuel Poverty - provide cost effective services which help tenants minimise their fuel costs.					
59	Action: Provide energy efficiency advice services to residents.					
	Ongoing	TSO	Targets achieved for outcomes and tenants supported.	<u>August 2023 Q1</u>	😊	
	Wider Community Activities					
50	Objective: Encourage community activities likely to benefit residents in our neighbourhood.					

	Target Date	Lead Officer	Objective Measures of Success	Progress Update	Status	Action Complete
60	Action: Work closely with One Parent Families Scotland (OPFS) to ensure the Families House delivers value to the local community.					
	Ongoing	HM	Ensure the services of OPFS continues to be a benefit to the community in Fintry.	<u>August 2023 Q1</u>	😊	
51	Objective: Support wider community initiatives which conform with and embrace our Mission Statement.					
61	Action: Support local businesses and local charities that support our communities.					
	Ongoing	HM	Assist businesses and charities whose aims reflect our Mission Statement: 'Abertay aims to enhance the quality of life in our communities.'	<u>August 2023 Q1</u>		
Property Services Department						
52	Objective: Review the Property Services Department - Maintenance and Asset Management.					
62	Action: Carry out a comprehensive review of the Maintenance and Asset Management functions within Property Services.					
	31/0324	CE	The Review to consider strategic and operational objectives.	<u>August 2023 Q1</u>	😊	
Maintenance: Reactive Repairs						
53	Objective: Reactive Repairs - Provide a high quality and cost effective reactive repairs service.					
63	Action: Deliver the Reactive Repairs service within budget while meeting the set performance targets.					
	Ongoing	MM	Performance targets met and costs contained within budget. Refer to the Operational Performance Report: Key Performance Indicators.	<u>August 2023 Q1</u>	😊	
Maintenance: Medical Adaptations						
54	Objective: Ensure tenants' needs for Medical Adaptations are met and funding for this is maximised.					
64	Action: Continue to monitor funding rules and availability for carrying out medical adaptations.					
	Ongoing	MM	All adaptations continue to be fully funded by the Scottish Government.	<u>August 2023 Q1</u>	😊	
Asset Management						
55	Objective: Ensure we have accurate and good quality information on our housing stock to support the Asset Management Strategy.					
65	Action: Continue the programme of stock condition surveys, to ensure at least 20% of stock is surveyed in the year, including properties reporting no recent repairs.					
	Ongoing	CE	360 full surveys completed, including "high risk" properties.	<u>August 2023 Q1</u>	😊	
56	Objective: Ensure our programme of planned work for the year is delivered as planned and on budget.					
66	Action: Deliver the approved Planned Maintenance Programme for the year.					
	31/03/24	CE	All work planned is completed within the agreed budget.	<u>August 2023 Q1</u>	😊	
57	Objective: Ensure all properties meet the Energy Efficiency Standard for Social Housing (ESSH).					
67	Action: All reasonable work to achieve ESSH is completed.					
	Ongoing	CE	Good EPC data (including cloning) confirms that all stock either meets ESSH, or all reasonable measures to improve energy efficiency have been carried out. Refer to the Operational Performance Report: Key Performance Indicators.	<u>August 2023 Q1</u>	😊	
Development						
58	Objective: Mossiel Development.					
68	Action: Appoint Development Consultant to Project Manage the Development.					
	Complete	CE	Appointment of a Development Consultant as Project Manager.	<u>August 2023 Quarter 1</u> Development Consultant Graham Harper appointed as Project Manager: Management Committee Report 21/07/19.	😊	
69	Action: Appoint External Project Management Team					
	30/10/23	CE AM PO	Regulated Procurement Exercises completed and contract awarded in respect of: Architect Engineer Employer's Agent	<u>August 2023 Q1</u>	😊	
70	Action: Appoint Principal Contractor					
	30/10/23	CE AM PO	Regulated Procurement Exercise completed and contract awarded.	<u>August 2023 Q1</u>	😊	
71	Action: Development Completion					

	Target Date	Lead Officer	Objective Measures of Success	Progress Update	Status	Action Complete
	TBC	CE AM DC	Development Completion: To Be Confirmed (TBC)	<u>August 2023 Q1</u>	😊	
59	Objective: Clepington Road.					
72	Action: Continue to pursue Clepington Road.					
	Ongoing	CE AM DC	Continue to provide AM&DC and Board with Reports on Clepington Road.	<u>August 2023 Q1</u>	😊	
60	Objective: Development Opportunities.					
73	Action: Identify and actively pursue development opportunities.					
	Ongoing	Board CE	Decisions by Board on development opportunities.	<u>August 2023 Q1</u>	😊	
Acquisitions and Disposals						
61	Objective: Acquire and Dispose of Properties.					
74	Action: Acquire and Dispose of properties in accordance with the Acquisitions and Disposals Policy.					
	Ongoing	CE CSD	Acquisitions and Disposals Report to Board. Proactively pursue acquisitions and disposals which assist us in ensuring we deliver our strategic and operational objectives.	<u>August 2023 Q1</u>	😊	
Value for Money						
62	Objective: Value for Money Reporting.					
75	Action: Present Board with a Value for Money Report.					
	31/08/23	CSD FM	Annual VfM Report to Board.	<u>August 2023 Q1</u>	😊	

CE = Chief Executive, CSD = Corporate Services Director,
AM = Asset Manager, FM = Finance Manager, HM = Housing Manager, MM = Maintenance Manager
SHO = Senior Housing Officer, CSTL = Customer Services Team Leader, ITL = Income Team Leader, TIO = Tenant Involvement Officer, TSO = Tenancy Sustainment Officer, PO = Project Officer, CSO = Corporate Services Officer
MT = Management Team
DC = Development Consultant
TI&EG = Tenant Involvement and Empowerment Group
H&SSG = Health and Safety Steering Group