



Landlord name: Abertay Housing Association Ltd

RSL Reg. No.: 297

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Approval

A1.1	Date approved	24/05/2023
A1.2	Approver	Ron Neave
A1.3	Approver job title	Chair of Board
A1.4	Comments (Approval)	N/A



Comments (Submission)

N/A



Social landlord contextual information

Staff

Staff information, staff turnover and sickness rates (Indicator C1)

C1.1	the name of Chief Executive	Mr. Barry Moore
C1.2.1	C1.2 Staff employed by the RSL: the number of senior staff	2.00
C1.2.2	the number of office based staff	29.20
C1.2.3	the number of care / support staff	4.10
C1.2.4	the number of concierge staff	0.60
C1.2.5	the number of direct labour staff	0.00
C1.2.6	the total number of staff	35.90
C1.3.1	Staff turnover and sickness absence: the percentage of senior staff turnover in the year to the end of the reporting year	0.00%
C1.3.2	the percentage of total staff turnover in the year to the end of the reporting year	9.14%
C1.3.3	the percentage of days lost through staff sickness absence in the reporting year	2.91%

**Social landlord contextual information****Lets**

Number of lets during the reporting year, split between 'general needs' and 'supported housing' (Indicator C3)		
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C3.1	The number of 'general needs' lets during the reporting year	114
C3.2	The number of 'supported housing' lets during the reporting year	13
Indicator C3		127



The number of lets during the reporting year by source of let (Indicator C2)
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C2.1	The number of lets to existing tenants	7
C2.2	The number of lets to housing list applicants	35
C2.3	The number of mutual exchanges	11
C2.4	The number of lets from other sources	13
C2.5.1	C2.5 The number of applicants who have been assessed as statutorily homeless by the local authority as: section 5 referrals	71
C2.5.2	nominations from the local authority	0
C2.5.3	other	0
C2.6	the number of other nominations from local authorities	1
C2.7	Total number of lets excluding exchanges	127

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Comments for any notable improvements or deterioration in performance regarding the figures supplied in the "Social landlord contextual information" section.

**Overall satisfaction****All outcomes**

Percentage of tenants satisfied with the overall service provided by their landlord (Indicator 1)

1.1.1	1.1 In relation to the overall tenant satisfaction survey carried out, please state: the number of tenants who were surveyed	172
1.1.2	the fieldwork dates of the survey	03/2023
1.1.3	The method(s) of administering the survey:	
	Post	<input checked="" type="checkbox"/>
1.1.4	Telephone	<input type="checkbox"/>
1.1.5	Face-to-face	<input type="checkbox"/>
1.1.6	Online	<input checked="" type="checkbox"/>
1.2.1	1.2 In relation to the tenant satisfaction question on overall services, please state the number of tenants who responded:	83
	very satisfied	
1.2.2	fairly satisfied	66
1.2.3	neither satisfied nor dissatisfied	14
1.2.4	fairly dissatisfied	2
1.2.5	very dissatisfied	6
1.2.6	no opinion	1
1.2.7	Total	172

Indicator 1	86.63%
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Comments for any notable improvements or deterioration in performance regarding the figures supplied in the "Overall satisfaction" section.



The customer / landlord relationship

Communication

Percentage of tenants who feel their landlord is good at keeping them informed about their services and decisions (Indicator 2)

2.1	How many tenants answered the question "How good or poor do you feel your landlord is at keeping you informed about their services and decisions?"	170
2.2.1	2.2 Of the tenants who answered, how many said that their landlord was: very good at keeping them informed	67
2.2.2	fairly good at keeping them informed	68
2.2.3	neither good nor poor at keeping them informed	26
2.2.4	fairly poor at keeping them informed	7
2.2.5	very poor at keeping them informed	2
2.2.6	Total	170

	Indicator 2	79.41%
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Participation

Percentage of tenants satisfied with the opportunities given to them to participate in their landlord's decision making processes (Indicator 5)

5.1	How many tenants answered the question "How satisfied or dissatisfied are you with opportunities given to you to participate in your landlord's decision making processes?"	168
5.2.1	5.2 Of the tenants who answered, how many said that they were: very satisfied	59
5.2.2	fairly satisfied	60
5.2.3	neither satisfied nor dissatisfied	35
5.2.4	fairly dissatisfied	11
5.2.5	very dissatisfied	3
5.2.6	Total	168

	Indicator 5	70.83%
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Comments for any notable improvements or deterioration in performance regarding the figures supplied in the "The customer / landlord relationship" section.



Housing quality and maintenance

Quality of housing

Scottish Housing Quality Standard (SHQS) – Stock condition survey information (Indicator C8)

C8.1	The date your organisation's stock was last surveyed or assessed for compliance with the SHQS	03/2023
C8.2	What percentage of stock did your organisation fully assess for compliance in the last five years?	38.99
C8.3	The date of your next scheduled stock condition survey or assessment	04/2023
C8.4	What percentage of your organisation's stock will be fully assessed in the next survey for SHQS compliance	51.35
C8.5	Comments on method of assessing SHQS compliance.	

We use our own staff to conduct a number of stock condition surveys annually



Scottish Housing Quality Standard (SHQS) – Stock summary (Indicator C9)

		End of the reporting year	End of the next reporting year
C9.1	Total self-contained stock	1,849	1,850
C9.2	Self-contained stock exempt from SHQS	115	118
C9.3	Self-contained stock in abeyance from SHQS	8	8
C9.4.1	Self-contained stock failing SHQS for one criterion	0	0
C9.4.2	Self-contained stock failing SHQS for two or more criteria	21	0
C9.4.3	Total self-contained stock failing SHQS	21	0
C9.5	Stock meeting the SHQS	1,705	1,724

C9.6	Total self-contained stock meeting the SHQS by local authority
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	End of the reporting year	End of the next reporting year
Aberdeen City	0	0
Aberdeenshire	0	0
Angus	16	16
Argyll & Bute	0	0
City of Edinburgh	0	0
Clackmannanshire	0	0
Dumfries & Galloway	0	0
Dundee City	1,687	1,706
East Ayrshire	0	0
East Dunbartonshire	0	0
East Lothian	0	0
East Renfrewshire	0	0
Eilean Siar	0	0
Falkirk	0	0
Fife	0	0
Glasgow City	0	0
Highland	0	0
Inverclyde	0	0
Midlothian	0	0
Moray	0	0
North Ayrshire	0	0



North Lanarkshire	0	0
Orkney Islands	0	0
Perth & Kinross	2	2
Renfrewshire	0	0
Scottish Borders	0	0
Shetland Islands	0	0
South Ayrshire	0	0
South Lanarkshire	0	0
Stirling	0	0
West Dunbartonshire	0	0
West Lothian	0	0
Totals	1,705	1,724



Percentage of stock meeting the Scottish Housing Quality Standard (SHQS) (Indicator 6)
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6.1.1	The total number of properties within scope of the SHQS: at the end of the reporting year	1,849
6.1.2	projected to the end of the next reporting year	1,850
6.2.1	The number of properties meeting the SHQS: at the end of the reporting year	1,705
6.2.2	projected to the end of the next reporting year	1,724

Indicator 6 - Percentage of stock meeting the SHQS at the end of the reporting year	92.21%
Indicator 6 - Percentage of stock meeting the SHQS projected to the end of the next reporting year	93.19%



Percentage of tenants satisfied with the quality of their home (Indicator 7)

7.1	How many tenants answered the question "Overall, how satisfied or dissatisfied are you with the quality of your home?"	169
7.2.1	7.2 Of the tenants who answered, how many said that they were: very satisfied	70
7.2.2	fairly satisfied	68
7.2.3	neither satisfied nor dissatisfied	19
7.2.4	fairly dissatisfied	8
7.2.5	very dissatisfied	4
7.3	Total	169

	Indicator 7	81.66%
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**Repairs, maintenance & improvements**

Average length of time taken to complete emergency repairs (Indicator 8)		
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8.1	The number of emergency repairs completed in the reporting year	1,443
8.2	The total number of hours taken to complete emergency repairs	3,724

Indicator 8		2.58
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Average length of time taken to complete non-emergency repairs (Indicator 9)		
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9.1	The total number of non-emergency repairs completed in the reporting year	5,830
9.2	The total number of working days taken to complete non-emergency repairs	46,283

Indicator 9		7.94
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Percentage of reactive repairs carried out in the last year completed right first time (Indicator 10)		
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10.1	The number of reactive repairs completed right first time during the reporting year	5,724
10.2	The total number of reactive repairs completed during the reporting year	5,829

Indicator 10		98.20%
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How many times in the reporting year did not meet your statutory duty to complete a gas safety check (Indicator 11).

11.1	The number of times you did not meet your statutory duty to complete a gas safety check.	2
11.2	if you did not meet your statutory duty to complete a gas safety check add a note in the comments field	
<p>There was a sensitive case where we had to wait until tenant was evicted before we could complete the Annual Gas Service. There was another property where the due date expired due to communication breakdown between the contractor and customer. Both Gas Services were carried out immediately after the due dates.</p>		

Indicator 11	2
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Percentage of tenants who have had repairs or maintenance carried out in last 12 months satisfied with the repairs and maintenance service (Indicator 12)

12.1	Of the tenants who had repairs carried out in the last year, how many answered the question "Thinking about the LAST time you had repairs carried out, how satisfied or dissatisfied were you with the repairs service provided by your landlord?"	823
	12.2 Of the tenants who answered, how many said that they were:	803
12.2.1	very satisfied	
12.2.2	fairly satisfied	11
12.2.3	neither satisfied nor dissatisfied	2
12.2.4	fairly dissatisfied	4
12.2.5	very dissatisfied	3
12.2.6	Total	823

	Indicator 12	98.91%
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Comments for any notable improvements or deterioration in performance, or compliance with tenant and resident safety requirements regarding the figures supplied in the "Housing quality and maintenance" section, including non-compliance with electrical, gas and fire safety requirements and plans to address these issues.

Indicator 8: The time taken to complete emergency repairs is returning to pre pandemic levels.

Indicator C9: At 31 March 2022, 185 properties had not had an electrical safety inspection within the recommended five year timescale. These were prioritised during 2022/23 and all were compliant at 31 March 2023. This inevitably meant that 132 of the 251 which came due during 2022/23 were not completed within the five year timescale. At 31 March 2023 only 21 of these were outstanding.



Neighbourhood & community

Estate management, anti-social behaviour, neighbour nuisance and tenancy disputes

Percentage of all complaints responded to in full at Stage 1 and percentage of all complaints responded to in full at Stage 2. (Indicators 3 & 4)

	1st stage	2nd stage
Complaints received in the reporting year	186	13
Complaints carried forward from previous reporting year	3	1
All complaints received and carried forward	189	14
Number of complaints responded to in full by the landlord in the reporting year	184	11
Time taken in working days to provide a full response	595	98

Indicators 3 & 4 - The percentage of all complaints responded to in full at Stage 1	97.35%
Indicators 3 & 4 - The percentage of all complaints responded to in full at Stage 2	78.57%
Indicators 3 & 4 - The average time in working days for a full response at Stage 1	3.23
Indicators 3 & 4 - The average time in working days for a full response at Stage 2	8.91



Percentage of tenants satisfied with the landlord's contribution to the management of the neighbourhood they live in (Indicator 13)

13.1	How many tenants answered the question "Overall, how satisfied or dissatisfied are you with your landlord's contribution to the management of the neighbourhood you live in?"	171
13.2.1	13.2 Of the tenants who answered, how many said that they were: very satisfied	66
13.2.2	fairly satisfied	64
13.2.3	neither satisfied nor dissatisfied	28
13.2.4	fairly dissatisfied	10
13.2.5	very dissatisfied	3
13.2.6	Total	171

Indicator 13	76.02%
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Percentage of tenancy offers refused during the year (Indicator 14)	
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14.1	The number of tenancy offers made during the reporting year	251
14.2	The number of tenancy offers that were refused	124

Indicator 14		49.40%
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Percentage of anti-social behaviour cases reported in the last year which were resolved (Indicator 15)	
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15.1	The number of cases of anti-social behaviour reported in the last year	337
15.2	Of those at 15.1, the number of cases resolved in the last year	330

Indicator 15		97.92%
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Abandoned homes (Indicator C4)

C4.1	The number of properties abandoned during the reporting year	8
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Percentage of the court actions initiated which resulted in eviction and the reasons for eviction (Indicator 22)

22.1	The total number of court actions initiated during the reporting year	32
22.2.1	22.2 The number of properties recovered: because rent had not been paid	2
22.2.2	because of anti-social behaviour	2
22.2.3	for other reasons	1

Indicator 22 - Percentage of the court actions initiated which resulted in eviction because rent had not been paid	6.25%
Indicator 22 - Percentage of the court actions initiated which resulted in eviction because of anti-social behaviour	6.25%
Indicator 22 - Percentage of the court actions initiated which resulted in eviction for other reasons	3.12%
Indicator 22 - Percentage of the court actions initiated which resulted in eviction	15.62%

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Comments for any notable improvements or deterioration in performance regarding the figures supplied in the "Neighbourhood & community" section.

Indicator 14 - The percentage of tenancy offers refused has increased by 12% since 2021/22. We had 3 upper floor retirement housing properties and 4 top floor 3 bedroom properties this year which all had three refusals before being placed on available now.



Access to housing and support

Housing options and access to social housing

Percentage of lettable houses that became vacant in the last year (Indicator 17)	
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17.1	The total number of lettable self-contained stock	1,848
17.2	The number of empty dwellings that arose during the reporting year in self-contained lettable stock	124

Indicator 17		6.71%
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Number of households currently waiting for adaptations to their home (Indicator 19)

19.1	The total number of approved applications on the list for adaptations as at the start of the reporting year, plus any new approved applications during the reporting year.	103
19.2	The number of approved applications completed between the start and end of the reporting year	96
19.3	The total number of households waiting for applications to be completed at the end of the reporting year.	5
19.4	if 19(iii) does not equal 19(i) minus 19(ii) add a note in the comments field.	
Five applications outstanding, three with one adaptation and two with two adaptations.		

Indicator 19

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Total cost of adaptations completed in the year by source of funding (£) (Indicator 20)

20.1	The cost (£) that was landlord funded;	£4,294
20.2	The cost (£) that was grant funded	£120,000
20.3	The cost (£) that was funded by other sources.	£0

Indicator 20		£124,294
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The average time to complete adaptations (Indicator 21)		
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21.1	The total number of working days taken to complete all adaptations.	1,861
21.2	The total number of adaptations completed during the reporting year.	114

		Indicator 21	16.32
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Homelessness – the percentage of referrals under Section 5, and other referrals for homeless households made by the local authority, that result in an offer, and the percentage of those offers that result in a let (Indicator 23)

23.1	The total number of individual homeless households referrals received under section 5.	106
23.2	The total number of individual homeless households referrals received under other referral routes.	0
23.3	The total number of individual homeless households referrals received under section 5 and other referral routes.	106
23.4	The total number of individual homeless households referrals received under section 5 that result in an offer of a permanent home.	106
23.5	The total number of individual homeless households referrals received under other referral routes that result in an offer of a permanent home.	0
23.6	The total number of individual homeless households referrals received under section 5 and other referral routes that result in an offer of a permanent home.	106
23.7	The total number of accepted offers.	71

Indicator 23 - The percentage of referrals under section 5, and other referrals for homeless households made by a local authority, that result in an offer	100.00%
Indicator 23 - The percentage of those offers that result in a let	66.98%



Average length of time to re-let properties in the last year (Indicator 30)		
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30.1	The total number of properties re-let in the reporting year	122
30.2	The total number of calendar days properties were empty	3,319

Indicator 30		27.20
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Tenancy sustainment

Percentage of new tenancies sustained for more than a year, by source of let (Indicator 16)

16.1.1	The number of tenancies which began in the previous reporting year by: existing tenants	13
16.1.2	applicants who were assessed as statutory homeless by the local authority	76
16.1.3	applicants from your organisation's housing list	73
16.1.4	nominations from local authority	1
16.1.5	other	4
16.2.1	The number of tenants at 16.1 who remained in their tenancy for more than a year by: existing tenants	13
16.2.2	applicants who were assessed as statutory homeless by the local authority	72
16.2.3	applicants from your organisation's housing list	72
16.2.4	nominations from local authority	1
16.2.5	other	2

Indicator 16 - Percentage of new tenancies to existing tenants sustained for more than a year	100.00%
Indicator 16 - Percentage of new tenancies to applicants who were assessed as statutory homeless by the local authority sustained for more than a year	94.74%
Indicator 16 - Percentage of new tenancies to applicants from the landlord's housing list sustained for more than a year	98.63%
Indicator 16 - Percentage of new tenancies through nominations from local authority sustained for more than a year	100.00%
Indicator 16 - Percentage of new tenancies to others sustained for more than a year	50.00%

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Comments for any notable improvements or deterioration in performance regarding the figures supplied in the "Access to housing and support" section.

Comparing Indicator 30 with Indicator 18, the average rent x the number of calendar days at 30.2 is £3,000 less than the rent lost through properties being empty. This is due to the rent lost on new build properties, which are not counted as relets, and more particularly, the properties which were handed over in 2020/21 and not let due to drainage issues. As these properties are intended for tenants with particular needs, it can take longer to find a suitable tenant.



Getting good value from rents and service charges

Rents and service charges

Rent collected as percentage of total rent due in the reporting year (Indicator 26)

26.1	The total amount of rent collected in the reporting year	£8,815,129
26.2	The total amount of rent due to be collected in the reporting year (annual rent debit)	£8,751,184

	Indicator 26	100.73%
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Gross rent arrears (all tenants) as at 31 March each year as a percentage of rent due for the reporting year (Indicator 27)

27.1	The total value (£) of gross rent arrears as at the end of the reporting year	£208,617
27.2	The total rent due for the reporting year	£8,797,580

Indicator 27		2.37%
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Average annual management fee per factored property (Indicator 28)

28.1	The number of residential properties factored	2,197
28.2	The total value of management fees invoiced to factored owners in the reporting year	£53,392

Indicator 28		£24.30
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Percentage of rent due lost through properties being empty during the last year (Indicator 18)

18.1	The total amount of rent due for the reporting year	£8,797,580
18.2	The total amount of rent lost through properties being empty during the reporting year	£46,396

Indicator 18		0.53%
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Rent increase (Indicator C5)

C5.1	The percentage average weekly rent increase to be applied in the next reporting year	7.00%
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The number of households for which landlords are paid housing costs directly and the total value of payments received in the reporting year (Indicator C6)

C6.1	The number of households the landlord received housing costs directly for during the reporting year	1,231
C6.2	The value of direct housing cost payments received during the reporting year	£4,802,503



Amount and percentage of former tenant rent arrears written off at the year end (Indicator C7)
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C7.1	The total value of former tenant arrears at year end	£60,297
C7.2	The total value of former tenant arrears written off at year end	£24,243

Indicator C7	40.21%
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**Value for money**

Percentage of tenants who feel that the rent for their property represents good value for money (Indicator 25)
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25.1	How many tenants answered the question "Taking into account the accommodation and the services your landlord provides, do you think the rent for your property represents good or poor value for money?"	169
25.2.1	25.2 Of the tenants who answered, how many said that their rent represented: very good value for money	53
25.2.2	fairly good value for money	77
25.2.3	neither good nor poor value for money	32
25.2.4	fairly poor value for money	5
25.2.5	very poor value for money	2
25.3	Total	169

Indicator 25	76.92%
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Percentage of factored owners satisfied with the factoring service they receive (Indicator 29)

29.1	How many factored owners answered the question "Taking everything into account, how satisfied or dissatisfied are you with the factoring services provided by your landlord?"	141
29.2.1	29.2 Of the factored owners who answered, how many said that they were: very satisfied	25
29.2.2	fairly satisfied	51
29.2.3	neither satisfied nor dissatisfied	27
29.2.4	fairly dissatisfied	24
29.2.5	very dissatisfied	14
29.3	Total	141

Indicator 29	53.90%
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Comments for any notable improvements or deterioration in performance regarding the figures supplied in the "Getting good value from rents and service charges" section.

**Other customers****Gypsies / Travellers**

For those who provide Gypsies/Travellers sites - Average weekly rent per pitch (Indicator 31)

31.1	The total number of pitches	0
31.2	The total amount of rent set for all pitches during the reporting year	N/A

	Indicator 31	N/A
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For those who provide sites – percentage of Gypsy/Travellers satisfied with the landlord's management of the site (Indicator 32)
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32.1	How many Gypsies/Travellers answered the question "How satisfied or dissatisfied are you with your landlord's management of your site?"	
32.2.1	32.2 Of the Gypsies/Travellers who answered, how many said that they were: very satisfied	
32.2.2	fairly satisfied	
32.2.3	neither satisfied nor dissatisfied	
32.2.4	fairly dissatisfied	
32.2.5	very dissatisfied	
32.2.6	Total	

Indicator 32	
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Comments for any notable improvements or deterioration in performance regarding the figures supplied in the "Other customers" section.