

Estate **Kingsway West**Date **19/07/2023**Date of next walkabout **26 July 2023**Number of Attendees **2**

Street Name	Issue Identified	Action Agreed	Status	Notes	Actual Completion Date
Myrekirk Terrace	Fence to LHS of block, spars broken and missing	CST to raise line to renew 2 x spars and paint		Line raised 09/08/2023 - OSW job booked in for 31/08/2023 for completion with SR	31/08/2023
Denhead Crescent	Boundary wall at car park, bricks all damaged, wall moving	Dean to advise			
Myrekirk Terrace	Footpath to front of close door, overgrown with weeds	Dean to contact Landscape Gardeners		Dean has e-mail OSM management team and the Contractor's Supervisor for action the next time they are on site.	
Myrekirk Terrace	Items stored on ground floor of close, food bins, wheelie bins, cladding, boxes etc. Also reminder letter re back garden everyone is responsible to cut and weed. Badly overgrown. Grass covering footpath, bin recess at rear. Full trampoline frame, units, plastic drums etc.	Letters to all - follow up in 14 days	Complete	Letters sent to all residents	31/07/2023
Myrekirk Terrace	Facia rear of block damaged - 5 o/o's & 1 tenant	MO to discuss with Dean			
Dunholm Road	Spoke to tenant re garden, rubbish and household items. Tenant given 14 days to remove mattresses	Diary to revisit 2/8/23			
Dunholm Gardens	MO to check when the rest of the fence to be replaced and old fencing removed	MO dealing with this			
Dunholm Gardens	Letter required re condition of front/rear garden, also tyres in garden and furniture at bins	14 day letter to be sent	Complete	Letters sent to all residents	31/07/2023
Dunholm Gardens	Letter to all to remind tenants responsibility to weed and driveways	28 day letter to be sent	Complete	Letters sent to all residents	31/07/2023
Dunholm Gardens	weeds coming out gutter at front door	MO to raise line			
South Road	2 x cars in driveway, don't look roadworthy	report to DVLA	Complete	Letter sent to resident & reported to DVLA	31/07/2023
South Road	letter to weed driveway and remove items from side of house	14 day letter to be sent	Complete	Letter sent to resident	31/07/2023
South Road	Letter re overgrown front garden	14 day letter to be sent	Complete	Letter sent to resident	31/07/2023
South Road	downpipe at front door seperated, needs secured/reconnected	CST to raise line			11/08/2023
South Road	Letter to remind all tenants to maintain driveways	28 day letter to be sent	Complete	Letters sent to all residents	31/07/2023
Dunholm Road	Letter re front and rear garden	14 day letter to be sent	Complete	Letter sent to resident	31/07/2023
Dunholm Road	letter re front and rear garden needing cut	14 day letter to be sent	Complete	Letter sent to resident	31/07/2023
Dunholm Road	Slabs at front door needs uplifted and relayed - trip hazard	MO to raise line / instruct works			
Dunholm Road	Letter re front and rear garden	14 day letter to be sent	Complete	Letter sent to resident	31/07/2023
Dunholm Road	Rubbish in front garden	14 day letter to be sent	Complete	Letter sent to resident	31/07/2023
Dunholm Road	Glass table at footpath, access to bins	14 day letter to be sent	Complete	Letter sent to resident	31/07/2023
Dunholm Road	Access path behind houses, uplift hot tub lid	CST to raise line for S&S		Line raised 15/08/2023 - OSW job emailed to S&S to attend	15/08/2023
Myrekirk Terrace	at cul-de-sac area, remove iron board dumped at euro bins, 2 x dining chairs, 2 x deck chairs from grass area	CST to raise line for S&S		line raised 09/08/2023 - OSW job emailed to S&S to attend	09/08/2023
Dunholm Mews	Letter required regarding overgrown garden and rubbish in garden, chairs, wood, vinyl, baby stroller	14 day letter to be sent	Complete	Letters sent to all residents	31/07/2023
Myrekirk Terrace	Letter required re front/rear garden and shrubs need cut back	14 day letter to be sent	Complete	Letter sent to resident	31/07/2023
Denhead Crescent	Letter to all, only one tenant, front hedge needs cut overgrown right over footpath/entrance to the close, Back communal garden RHS of block overgrown	14 day letter to be sent	Complete	Letters sent to all residents	31/07/2023
Denhead Crescent	Letter to all as only 1 tenant, footpath at rear ivy and shrubs all overgrown onto footpath	14 day letter to be sent	Complete	Letters sent to all residents	31/07/2023
Denhead Crescent	Letter to tenant, shrubs front garden overgrown onto main footpath	14 day letter to be sent	Complete	Letters sent to all residents	31/07/2023
Charleston Gardens	Letter to tenants to advise grass at front is their responsibility and requires to be cut	14 day letter to be sent	Complete	Letters sent to all residents	31/07/2023
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Charleston Gardens	Metal bedframe and mattress at side of house	Melanie spoke with tenant, revisit in 14 days			
Charleston Gardens	Letter to tenant storing trailer in driveway - not allowed as per tenancy	14 day letter to remove to be sent	Complete	Letter sent to resident	31/07/2023
Charleston Gardens	Letter required re garden overgrown	14 day letter to be sent	Complete	Letter sent to resident	31/07/2023
Charleston Gardens	Reminder that all bins to be stored in gardens and not to be left outside on main street, also weeds at fencing tenants responsibility to remove	letter to all	Complete	Letters sent to all residents	31/07/2023
Dunholm Road	Letter re back garden, to bring up to standard	28 day letter to be sent	Complete	Letter sent to resident	31/07/2023